

NRC Timesheet

Please use black pen and capital letters.

Name of Worker _____

Job Title _____

Name of Organisation* _____

Organisation's Address _____

Name of Supervisor* _____

| DAY | DATE | START TIME | FINISHING TIME | LUNCH BREAK | SLEEP IN | TOTAL HOURS | EMPLOYER'S SIGNATURE & Date * |
|-----------|------|------------|----------------|-------------|----------|-------------|-------------------------------|
| MONDAY | | | | | | | |
| TUESDAY | | | | | | | |
| WEDNESDAY | | | | | | | |
| THURSDAY | | | | | | | |
| FRIDAY | | | | | | | |
| SATURDAY | | | | | | | |
| SUNDAY | | | | | | | |

Total hours worked for this week _____

*We certify that the hours worked are correct and we expect to be charged for the above mentioned hours at agreed rates.

Employee: _____

Signature: _____

By signing this timesheet you are bound by Axis recruitment Ltd terms of Business